

JOB DESCRIPTION



Job Title:	Senior Lecturer in Molecular Cell Biology
School/Service:	Medicine
Grade:	I
Responsible to:	Head of School Medicine / Division Leader

Job Purpose:

To contribute to, and lead in, the areas of course delivery, course management and course development in Gross Anatomy at UCLan. To undertake knowledge transfer through scholarly activities. To undertake specific course leader responsibilities in related programmes, as appropriate.

Main Duties and Responsibilities:

1. Lecturing at all levels of the academic programmes in the School.
2. To engage in course developments in the area of Molecular Cell Biology
3. Make a major contribution to achieving the academic objectives of the School of Medicine through knowledge transfer activities.
4. As a Senior Lecturer, undertake significant day to day administrative, course development and course leadership responsibilities. Act as a module tutor for a number of identified modules. Administer course registers, assessment records, learning programme and other records.
5. Engage with the recruitment of students onto courses, and provide appropriate advice on progression and career opportunities.
6. Develop and consolidate contacts with relevant external organisations.
7. Adhere to quality assurance and enhancement systems to ensure high standards are maintained and student experience is enhanced.
8. To work productively as an individual or part of a team.
9. Attend local and national events on behalf of the University, in order to promote the University and its courses, and to enhance the profile of the school and University as a whole.
10. To undertake any duties relevant to the School's activities and commensurate with the level of the post, as directed by the Head of School/designated Division Leader.

Signed:		Date:	
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PERSON SPECIFICATION

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Attributes	Essential	Desirable	Measured By
Work Experience	<p>Experience of teaching in Higher Education.</p> <p>Course leadership experience in Molecular Cell Biology and/or related programmes.</p>	<p>Experience of teaching Molecular Cell Biology to medical students or allied health professionals.</p> <p>Experience of liaising with external organisations.</p>	Application Form or Interview
Education/ Qualifications	<p>Good honours degree (or equivalent) in Molecular Cell Biology / Biomedical Sciences.</p> <p>A PhD in a related area of study.</p> <p>REF-able publications in the area of Molecular or Cellular Biology</p>	Professional teaching qualifications or fellowship of the HE Academy.	Application Form
Skills/ Abilities	<p>Flexible and innovative approach to teaching.</p> <p>Excellent presentation and communication skills.</p> <p>Ability to work as part of a team, and take on and accept responsibility.</p> <p>Excellent networking skills.</p> <p>IT literate with Microsoft software and online platform such as Blackboard (or equivalent)</p>	<p>An ability to contribute to knowledge transfer activities.</p> <p>Supervision of postgraduate and research students.</p>	Application Form, Interview, and Presentation
Other	<p>Ability to show initiative and innovation.</p> <p>Able to work to deadlines</p> <p>A professional approach to administrative duties.</p> <p>An understanding of and demonstrable commitment to the University's Values of Common Sense, Compassion, Teamwork, Attention to Detail, and Trust as a framework for decisions, actions and behaviours.</p>	A willingness to engage in international activity on behalf of the University.	Application Form and Interview