

# Job Description

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| <b>Job Title:</b>  | Research Associate  |
| <b>School/Service:</b>   | School of Nursing, Faculty of Health and Wellbeing              |
| <b>Grade:</b>  | G   |
| <b>Responsible to:</b>   | Director of Research and Innovation                             |
| <b>Responsible for:</b>  | Supporting, developing and leading on research on agreed themes |
| <b>Job Purpose:</b><br>To work with a Professor and their research group within the Faculty of Health and Wellbeing and to develop with the support of senior academics with programmes of research that are aligned to the research group. To support the provision of high quality research and scholarly activity within agreed thematic areas. To contribute to applications for external competitive grants and publish high impact, peer reviewed papers in collaboration with others. The post-holder will participate in dissemination of research with peers, undergraduate and postgraduate students and external agencies and organisations, as well as collaborating in the on-going supervision of postgraduate students. |   |
| <b>Main Duties and Responsibilities:</b>   |   |
| 1. Alongside senior academics, to contribute to existing research projects, support the development of new projects in collaboration with the research group and to develop, with support, their own programme of research relevant to the values and ethos of the thematic areas.   |   |
| 2. To contribute to existing and future research/evaluation projects including the writing of research proposals/grant applications for external funding; writing documentation for ethics applications; undertaking systematic literature reviews; performance and monitoring of projects, data collection, analysis and preparation of detailed research/evaluation reports.   |   |
| 3. To supervise and coordinate activities of junior research staff employed to work on research/evaluation projects.   |   |
| 4. To disseminate outputs from research/evaluation projects through conferences, seminars, courses and publications in high quality peer-reviewed journals.  |   |
| 5. To contribute to the development of collaborative research/evaluation grant proposals.  |   |
| 6. To provide teaching support/presentations to undergraduate/postgraduate students, where relevant to research skills and interests.  |   |
| 7. To attract, support and contribute to the supervision of postgraduate research students (Masters and PhD Students).   |   |
| 8. To support existing links and foster new links with relevant external agencies and organisations and to help sustain and develop the work of the research group through research activities.  |   |
| 9. To contribute to the development of interdisciplinary research and scholarship across the Faculty.  |   |
| 10. To update specialist knowledge and understanding and translate this into research activity.  |   |
| 11. To support on-going activities of the research group through contributing to planning seminars, conferences and other external-facing activities.  |   |
| 12. To adhere to appropriate ethical and research governance standards for research and protect confidentiality throughout this work.  |   |

13. To engage in appropriate knowledge transfer activities.

14. Any other activities in line with the requirements of the role as determined by the Line Manager/  
Executive Dean of Faculty.

# Person Specification

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| <b>Job Title:</b>      | Research Associate                                  |
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| Attributes                      | Essential   | Desirable   | Measured By   |
|---------------------------------|---|---|---|
| <b>Work Experience</b>          | Experience and understanding of research in health care settings demonstrated by a record of involvement in research management and related activities on a number of research/evaluation-based projects. | Registered health care qualification (NMC, GMC or HCPC)   | Publications<br>Application form<br>Interview<br>References |
|                                 | Experience of utilising qualitative and quantitative methodologies and a range of different research methods.   |   |   |
|                                 | Record of academic peer reviewed publications/research reports.   | Experience of contributing to writing research grant proposals  |   |
|                                 | Evidence of excellent organisation skills with proven ability to prioritise and meet deadlines with the framework of an agreed programme  |   |   |
| <b>Education/Qualifications</b> | First degree in relevant area   | PhD awarded or nearing completion   | Application form<br>Academic certificates                   |
|                                 | Master's degree or equivalent in relevant area  |   |   |
| <b>Skills/Abilities</b>         | Good verbal communication skills  |   | Publications<br>Application form<br>Interview<br>References |
|                                 | Sound skills in using Word, PowerPoint, Excel.  |   |   |
|                                 | Ability to contribute to personal and professional development of more junior research colleagues   | Ability to coach, mentor and support colleagues in developing research techniques                                       |   |
|                                 | Experience of qualitative and quantitative data collection and analysis   | Experience of using qualitative and/or quantitative software analysis computer programmes (e.g., Atlas.ti, NVivo, SPSS) |   |
|                                 | Ability to contribute to publications and reports through good academic research writing skills   | Track record of publications and experience of presenting research at conferences                                       |   |
|                                 | Ability to work alone and carry out a range of research tasks autonomously and also to work as part of a team   | Ability to develop new concepts and ideas to extend intellectual understanding  |   |

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| <b>Personal details</b> | Commitment to conducting high quality research in health care and health services |  | Application form, Interview References |
|                         | Self-motivated and able to use initiative   |  |  |
|                         | Flexible and enthusiastic approach to work  |  |  |