

Job Description

Job Title:	Associate Lecturers in Business/Management/Digital Marketing/Human Resource Management/Hospitality and Event Management/Enterprise and Strategy/Accounting.
School:	Lancashire School of Business and Enterprise
Grade:	G
Responsible to:	Academic Resources and Portfolio Director
Job Purpose: To play a role in the development and delivery of modules on programmes at undergraduate level.	
Main Duties and Responsibilities: <ol style="list-style-type: none"> 1. Act as a module tutor for a number of identified modules under the guidance of a module leader 2. Develop own teaching materials with assistance and support 3. Contribute to the development of module information packs, assignments and examination questions 4. Assess student progress and provide feedback 5. Actively participate as a member of the teaching team 6. Attend and contribute to relevant meetings 7. Continue to develop own teaching and learning skills 8. Contribute to the planning of teaching programmes 9. Attend any associated training and development sessions 10. Carry out any other duties commensurate with the grade 	

Reference Number:	
Closing Date:	

Person Specification

Job Title:	Associate Lecturer
Department:	Lancashire School of Business and Enterprise
Grade:	G

Attributes	Essential	Desirable	Measured by:
Work Experience	Relevant experience in an academic environment	Experience of developing teaching and learning resources	Application form / interview
Education / Qualifications	Good honours degree (or equivalent) in a relevant subject Postgraduate qualification in a relevant subject or equivalent experience	Demonstration of academic or professional development to support teaching activities Registered on PhD or extensive industry experience.	Application form
Skills / Abilities	Flexible, innovative approach to teaching Excellent presentation and communication skills Administrative precision and successful record of working to deadlines Proven ability to work both on own initiative and as part of team Ability to use IT and relevant software packages in the support of teaching and learning	Experience in the delivery of teaching and learning activities to undergraduate/ postgraduate students	Interview
Personal Detail	Flexibility to meet the demands of a rapidly changing educational environment. An understanding of and demonstrable commitment to the University's Values of Common Sense, Compassion, Teamwork, Attention to Detail, and Trust as a framework for decisions, actions and behaviours	Commitment to continued professional development	Interview